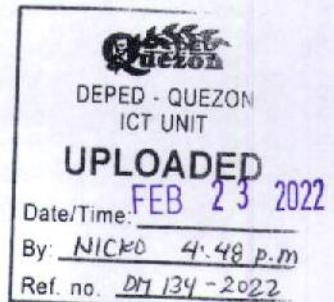




Republic of the Philippines
Department of Education
Region IV-A
SCHOOLS DIVISION OF QUEZON PROVINCE



21 February 2022

DIVISION MEMORANDUM

DM No. 134, s. 2022

ONLINE REGISTRATION FOR THE COMPUTER-BASED ENGLISH PROFICIENCY TEST (CB-EPT) FOR TEACHER APPLICANTS FOR SCHOOL YEAR 2022-2023

To: OIC-Assistant Schools Division Superintendents
Division Chiefs
Public Elementary and Secondary School Heads
All Other Concerned

1. In reference to **Division Memorandum No. 97, s. 2022**, titled **Recruitment, Selection, Evaluation, and Ranking of Teacher Applicants for SY 2022-2023**, and to provide guidance for **2022 English Proficiency Test (EPT)**, this Office releases the procedure for the online registration of the aforesaid proficiency test.
2. For proper guidance, please be advised that the validity of EPT result is **2 years from the date of the administration**, hence, those who took the CB-EPT in **2020** and **2021** shall no longer take this year's test.
3. In addition thereto, only those who applied and submitted application in the schools and districts are allowed to register online for EPT.
4. For reference purposes, the 2020 and 2021 EPT results will be provided to the Public Schools District Supervisors. They shall verify the validity of old applicants' EPT and advise the eligible applicants to register online including those who are first timers to register online. Please be advised that only those with successful registration will be part of the masterlist.

DEPEDQUEZON-TM-SDS-04-009-003



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Trunkline #: (042) 784-0366, (042) 784-0164, (042) 784-0391, (042) 784-0321
Email Address: quezon@depd.gov.ph
Website: www.depedquezon.com.ph



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5. Details on the date of administration, list of testing centers, and the schedule of orientation of the testing personnel will be released in a separate memorandum.
6. Please see the attached enclosure for the step-by-step procedure of the online registration.
7. Widest and immediate dissemination of this Memorandum is enjoined.

ELIAS A. ALICAYA JR., EdD
Assistant Schools Division Superintendent
Officer-in-charge
Office of the Schools Division Superintendent

sgodrra02/21/2022

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Enclosure 1

**PROCEDURE FOR COMPUTER-BASED ENGLISH PROFICIENCY TEST (CB-EPT)
ONLINE REGISTRATION**

- Step 1. Go to DepEd Quezon website (www.depedquezon.com.ph)
- Step 2. Go to Services
- Step 3. Go to Online EPT Services
- 3.1. Click Register Here
- 3.2. Provide the following information:
- A. Last Name
 - B. First Name
 - C. Middle Name
 - D. Email Address
 - E. Contact Number
 - F. Congressional District
 - G. Municipality
 - H. School Applying to
- Step 4. Click Register
- Step 5. The system will prompt to submit the information you provided, click OK.
- (After successful registration, a **REFERENCE NUMBER** will be provided. Please take note of this reference number, this will be used for online verification of the EPT result.)
- Step 6. Press Close to exit the system.

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